Administratice - Internal Use Only Approved For Release 2002/01/08: CIA-RDP80-00473A000300060013-3

3 January 1977

MEMORANDUM FOR: Deputy Director for Administration

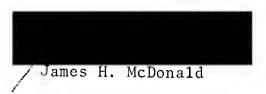
FROM : James H. McDonald

Director of Logistics

SUBJECT: Items of Personal Interest to the New DCI

- 1. In accordance with your request for a list of items which would be of personal interest to the incoming DCI and provided by various offices of the DDA, the Office of Logistics plans to provide the following:
 - a. An automobile with an assigned driver This automobile will have light armoring which includes the installation of bullet-resistant aluminum in the back of both the front and rear seats and all four side-door panels. In addition, the car will be equipped with a two-way radio tied into the DCI/Security network. Also installed will be a C&P mobile-radio telephone.
 - b. The Office of Logistics will also provide a safe for the new DCI's home if desired and will work with the Office of Security in the installation of new alarms or physical security features for this residence or a vacation residence.
- 2. In addition to the above items, the Office of Logistics will work with the new DCI and/or his secretary with respect to any new furnishings for his office and will be happy to review the plans for furnishings for his alternate office

STATINTL



OL 7 0009